

**Minutes of Management Committee meeting - Thursday 31<sup>st</sup> August 2023  
In Southside House at 7.00pm**

**Action**

**Present:** Alex Cameron (AC), Munir Choudry (MC), Surjit Chowdhary (SC),  
Iain Dyer (ID), Betty Macneill (BM), Ruth McCluskey (RM),  
Margaret McIntyre (MM), Shirley Robison (SR), Elisa Campanaro  
(EC).

**In attendance:** Paul McVey (PM), Norma Taylor (NT), Mandy Wright (MW), Donna  
Reilly (DR), Pauline Fletcher (PF), Des Phee (DP), Aileen Radford  
(AR)

**Item 1:  
Election of  
Office  
Bearers**

**Chairperson:**

PM invited nominations for the role of Chair.

BM nominated AC and this was seconded by RM. As there were no  
further nominations, AC was appointed Chair.

**Vice Chairperson:**

AC invited nominations for the role of Vice Chair

MM nominated RM and this was seconded by AC. As there were  
no further nominations, RM was appointed Vice Chair.

**Secretary:**

AC invited nominations for the role of Secretary.

RM nominated AD and this was seconded by MM. As there were  
no further nominations, AD was appointed Secretary.

**Item 2:  
Apologies &  
Attendance  
Record**

Apologies received from Jonah Chireka, Alison Devlin and Liz Ely.

**Item 3:  
Conflicts of  
Interest**

There were no conflicts of interest for noting.

**Item 4:  
Annual  
Governance  
Documents**

**Code of Conduct** – to be signed by all management committee  
members.

**Declaration of Interests** – to be completed by all management  
committee members.

**Standing Orders** – previously approved in March. No  
amendments made.

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There was some discussion around the office bearers being ex-officio and attendance at sub-committee meetings. PMcV will check this out and report back.

Also, office bearers can serve no more than five years and cannot be the chairperson of the SFARS Board or the Audit Sub-Committee.

**Management Committee Remit** – no amendments made.

**Committee Role Descriptions** – no amendments made.

**Scheme of Delegated Authority** – noted.

Committee approved all the above.

**Item 5:  
Appointment  
to Staffing &  
Audit  
Committees  
and outside  
bodies**

**Audit Sub-Committee** – the following members were approved.

Iain Dyer  
Surjit Chowdhary  
Alex Cameron (ex officio)  
Ruth McCluskey (ex officio)  
Elisa Campanaro  
Liz Ely  
Shirley Robison

**Staffing Sub-Committee** – the following members were approved.

Shirley Robison  
Munir Choudry  
Margaret McIntyre  
Betty Macneill  
Alison Devlin  
Jonah Chireka  
Surjit Chowdhary

**SFARS Board** – the following members were approved.

Lucy Gillie  
Elisa Campanaro  
Liz Ely  
Ruth McCluskey (ex officio)  
Iain Dyer  
Michael Davie  
Jonah Chireka

PMcV queried whether it was incumbent on the Sub Committees to appoint Chair – and it was agreed that this was the case.

**EVH Representative**

Betty Macneill agreed to continue as the Association's representative.

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**SFHA**

Iain Dyer agreed to continue as the Association's representative.

**Cardonald Area Partnership**

Margaret McIntyre will continue to attend these meetings.

**Pollokshields Community Council**

Munir Choudry will continue to attend these meetings.

**Item 6:  
Eviction  
Report**

Committee discussed the attached eviction report.

***\*Minutes redacted to remove confidential information\****

PF advised that an application has been made for charity assistance, however there is no certainty that a grant will be received. If the grant is received, this will allow the arrears to be cleared and the eviction will be stopped. However, if no grant is received, then the eviction will go ahead.

MC asked if someone could act as a guarantor in this situation. PM advised that this is not allowed. The contract is between SHA and the tenant. PM commented that the report is clear that staff have tried for several years to sort this, and eviction is very much a last resort.

Committee approved the decree and PF will advise if the charity grant is received. Proposed by MM and seconded by ID.

**Item 7:  
Any other  
competent  
business**

PM asked for some feedback from committee regarding an extra meeting in September. The IT Review report, which is very detailed, will require time to discuss and there are staff issues also. Committee is asked to consider holding an extra meeting the week before the scheduled management committee meeting.

AR advised that a paper has been received from EVH regarding salary consultation. They are looking for feedback by 28<sup>th</sup> September. Committee were given this report to read over, and feedback should be sent to AR or PM by 20<sup>th</sup> September.

**PF**